

**Bend Elementary School**  
December 11, 2023 at 3:15 pm Room 5  
[Google Meet Link](#) in Google Calendar Invite

**Meeting Minutes**

1. **Call to Order** Time:   3:19
2. **Introduction and Greetings**
3. **Roll Call**
  - a) Roll: Bend Elementary Site Council:  
B. Mendenhall (principal) P      J. Gantenbein (other admin)   P   S. Niles (parent)   P    
H. Mendenhall (parent)   P   M. Stewart (classified)   P   L. Conner (certificated) P       
S. Tosti (parent)   A    
(A quorum constitutes a majority of the membership = 4 out of 7 members.)
  - b) Guests: \_\_\_\_\_
4. **Approval of Agenda**  
Motion made by: S.Niles  
Motion 2nd by: L. Conner  
Voting: Unanimously approved
5. **Approval of Minutes:** [Bend SSC Minutes 11/13/23](#)  
Motion made by: L. Conner  
Motion 2nd by: M.Stewart  
Voting: Unanimously approved
6. **School Plan for Student Achievement (SPSA) update on goals (if applicable)**
7. **Discussion/Action Items:**
  - a. Review Goals and Strategies from [School Plan for Student Achievement BES-SPSA Summary 23-24](#)

SSC discussed the data for each of the 7 SPSA goals. We discussed changes in data from the 2021/2022 school year to the 2022/2023 school year. While there were some areas of growth, there were also areas of decline. As a group we discussed possible causes for both. We then agreed that changes needed to be made to some of the goals based on changes to the current students and climate. Changes included going to a point change system for parent surveys instead of a percentage. Two of the parents would also like to see the students surveyed for student voice. The number of EL students at Bend varies between 4-8. This is an extremely small population which causes great variability in data. We discussed how to write a goal that would be reasonable for data collection without identifying students. After going through and making adjustments to SPSA goals, we discussed different strategies for improvement.

8. **Evaluation of Meeting:** Unanimous thumbs up.

9. **Future Agenda Items:**

a. SPSA

10. **Next Meeting:** February 12, 2024

11. **Adjournment**

Motion made by: L.Conner

Motion 2nd by: H.Mendenhall

Voting: Unanimously approved

Time: \_\_\_ 4:34 \_\_\_\_\_