

Bend Elementary School

September 11, 2023 at 3:15 pm Room 5

[Google Meet Link](#) in Google Calendar Invite**Bend Elementary School Site Council Meeting Minutes**

1. **Call to Order** Time: _____
2. **Introduction and Greetings**
3. **Roll Call**
 - A) Roll: Bend Elementary Site Council: (P=Present, A=Absent)
 B. Mendenhall (principal) P J. Gantenbein (other admin) P S. Niles (parent) P
 H. Mendenhall (parent) P M. Stewart (classified) P L. Conner (certificated) P
 S. Tosti (parent) P
 (A quorum constitutes a majority of the membership = 4 out of 7 members.)
 - B) Guests: _____
4. **Approval of Agenda**
 Motion made by: H.Mendenhall
 Motion 2nd by: L.Conner
 Voting: Unanimously approved
5. **Approval of Minutes:** [Bend Site Minutes 5-8-23](#)
 Motion made by: B.Mendenhall
 Motion 2nd by: L.Conner
 Voting: Unanimously approved
6. **School Plan for Student Achievement (SPSA) update on goals (if applicable)**
 - o Academic - [Bend Historical Data 2023/24](#)
 - B.Mendenhall led discussion regarding data. Discussed the correlation between IReady and CAASPP. Math scores influenced by reading. CBM assessment prevents the reading impacting the math score. Discussed the impact of Pandemic on test scores. S.Tosti voiced concern over an assessment on computer versus paper form. L.Conner talked about the importance of knowing what vocabulary is used on CAASPP. Very confusing for students. We did meet our 5% goal in 3/4 assessments.
 - o Attendance 2022/2023 - 21.7% Chronic Absenteeism
 - J.Gantenbein explained Chronic Absenteeism. J.Gantenbein will be working with the families and students to improve attendance. The secretary will be providing bi-weekly attendance reports to J. Gantenbein to make early contact.
 - o Suspension 2022/2023 - 3.03% suspension rate
 - o Parent Engagement - parent survey results (see Comprehensive School Safety Plan)
 - a. My child/children feel physically and emotionally safe at school. 88.2% agree/strongly agree
 - b. Students show respect to other students. 70.5% agree/strongly agree
 - We started 23/24 by Focusing on Creed Week as well as guest speaker Mr. Brown.

- o Review [SPSA Graphic](#) & LCAP Summary
 - Reviewed and Discussed the 23/24 LCAP.

7. **Discussion/Action Items:**

- a. Introduce New Members
- b. Share [Bend Site Council By-Laws](#)
 - Discussed by-laws. Reviewed responsibilities of elected officers.
- c. Elect Officers -
 - o Chairperson
 1. B.Mendenhall nominated L.Conner
 2. M.Stewart 2nd
 3. Unanimously approved
 - o Vice-Chairperson
 1. B.Mendenhall nominated J. Gantenbein
 2. L.Conner 2nd
 3. Unanimously approved
 - o Secretary
 1. B.Mendenhall nominated J.Gantenbein
 2. H.Mendenhall 2nd
 3. Unanimously approved
 - Timekeeper
 1. J.Gantenbein nominated H.Mendenhall
 2. L.Conner 2nd
 3. Unanimously approved

Revise, update, and approve [23-24 BES BP 6020.13](#)

Motion made by: H.Mendenhall

Motion 2nd by: L.Conner

Voting: Unanimously approved

- d. Revise, Update, & Approve [Comprehensive School Safety Plan](#)

- e. **Approve** [Meeting Calendar for 2023-2024](#)

Motion made by: L.Conner

Motion 2nd by: M.Stewart

Voting: Unanimously approved

- 7. **Evaluation of Meeting:** Great discussions, fantastic meeting, Thumbs up

8. **Future Agenda Items:**

1. Review and approval of Safe Schools Plan
2. Review Goals for School Plan for Student Achievement
3. Review Budget for School Plan for Student Achievement
4. Revise, Update, and Approve School Plan for Student Achievement

- 9. **Next Meeting:** November 13, 2023

10. **Adjournment:** Time: 4:28
Motion made by: J.Gantenbein
Motion 2nd by: M.Stewart
Voting: Unanimously approved