

**Bend Elementary School  
May 13, 2024 at 3:15 pm  
MEETING MINUTES**

1. **Call to Order:**  
The meeting was called to order at 3:18 pm on May 13, 2024. This meeting is being conducted virtually.
2. **Introduction and Greetings:**  
Jessica Gantenbein greeted and welcomed all in attendance.
3. **Roll Call:**
  - A. *Roll call was taken.*  
Members present: Jessica Gantenbein, Lauren Connor, Staci Tosti, Megan Stewart, Shannon Niles and Heidi Mendenhall.  
Members absent: Brad Mendenhall was absent. A quorum was established.
  - B. Guests: No guests were in attendance.
4. **Approval of Agenda:**  
The Agenda was approved by a motion from Shannon Niles and a second by Lauren Connor, a unanimous vote.
5. **Approval of Minutes:** March 8, 2024  
The March 8, 2024 Minutes were approved by a motion from Shannon Niles and a second by Lauren Conner; the motion carried by unanimous vote.
6. **School Plan for Student Achievement (SPSA) update on goals (if applicable)**
  - a. Academic - Updated Kindergarten March iReady scores
6. **Notify SSC Members of Election Results**  
Supt. Mendenhall notified the SSC of the election results. Results were as follows:
  - a. Parent Members - Michelle Thompson would be taking over for Shannon Niles, as her time as a SSC member comes to a close.
7. **Discussion/Action Items**
  - a. Revise, update, and approve BP 6020.13  
The SSC reviewed board policy, BP 6020.13; there were no recommendations for edits or changes aside ensuring the dates were correct.  
On a motion by Lauren Conner and a second by Megan Stewart, BP 6020.13 was approved by unanimous vote.
  - b. Approve Meeting Calendar for 2024/2025  
The proposed SSC Meeting Calendar was approved on a motion by Megan Stewart and a second by Shannon Niles, by unanimous vote.

c. Approve New Members

On a motion by Lauren Conner and a second by Shannon Niles, by unanimous vote, the newly elected member, Michelle Thompson, was approved as the new Site Council Member, for two year terms beginning the 2024/2025 school year.

d. Review Wellness Assessment

- i. SSC discussed the different goals of the wellness plan. There were questions about after school fundraising by PTO. Do they have to follow the same guidelines? There was also discussion about disciplinary action during recess time. J.Gantenbein notified the Wellness committee chair of their concerns/questions.

8. **Evaluation of Meeting** All members gave a “thumbs up”.

9. **Future Agenda Items:** TBA

10. **Next Meeting:** *September 9, 2024*

11. **Adjournment**

The meeting was adjourned at 4:03 pm.